

Señor Scoville's Disclosure Document

LATINOS IN ACTION – 2014-2015

(Please read this whole document, sign the last page and return to me by the subsequent class.)

DESCRIPTION

Latinos in Action is a class designed to allow Hispanic students (or bilingual students) an avenue to develop leadership, citizenship, and mentoring skills.

TEACHER: Mr. Scoville – Room 228 calebscoville@alpinedistrict.org Tel: 801-610-8175
OFFICE HOURS: Mon-Fri 7:00 – 7:45 a.m.; Tue-Fri 2:15-2:45
TEXTBOOK/MATERIALS: Duo tang folder (with 2 pockets and 3 brads in the middle)
WEBSITE: <http://senorscoville.wikispaces.com/>

Students enrolled in this class will learn:

1. Writing and reading skills
2. Speaking, listening, interpersonal and presentational skills
3. Work ethic/Responsibility
4. Time management/Goal setting
5. Team work/Cooperation
6. Problem solving/Decision making
7. How to plan events

Students have been invited to enroll in this class based on GPA, citizenship, dependability, and trustworthiness.

Students will mentor an elementary or junior high student in reading throughout the course. Students will also be required to complete 5 hrs of community or school service each term (outside of regular LIA tutoring.) This may not be done for people related to the student. (EX: Parent Teacher Conference, FLEX time tutoring, volunteering at Centro Hispano, etc.)

Students are expected to wear the Latinos in Action polo shirt while working with students in the elementary and junior high schools and while working on service projects. Those that forget their shirts will lose points each day that they don't wear the shirt.

Students must maintain a 2.3 GPA for Terms 1, 2, 3, and 4. If a student is unable to maintain this GPA, the student will be dropped from the class. A student may also be dropped from the class if they are not willing to comply with other rules or are causing problems or being disrespectful in this or any other class. Students will be transferred out if they are not improving their GPA or are causing problems for other teachers or students.

Fighting, harassment, challenging teacher authority in ANY class, or the use of profane language will result in immediate dismissal from class. The student will be referred to a guidance counselor and/or the Administration.

CLASS PROCEDURES

COMMUNICATION: With the help of my good friend, Remind.com, I will send out mass texts to both students and parents with reminders of projects, quizzes and tests. (I highly recommend this for students, but parents should **not** feel obligated.) Take your cell phone and create a new text message. Enter **385-218-6702** as the number you're texting and then you would put in **@b8l** and send it. Shortly thereafter you would receive a confirmation text.

BACKPACKS: To be stored directly under the seat of your desk.

ASSIGNMENTS: We will review and hand in homework at the **beginning** of class. Homework is graded on completion. You will receive an all or nothing grade. The teacher may also take points in the event that the assignment is not adequately or correctly completed.

"EL COMIENZO": Activities done at the beginning of class are crucial to the success of the class. There is a routine we will follow which will include current events, journal writing and other activities that will not only insure your success and happiness in this class but in other classes as well.

TECHNOLOGY: Technology is wonderful. It is an asset for learning. We will use it every day. Please be responsible, attentive and wise as it can also be a distraction and harmful to the learning process. The use of cell phones is determined by the teacher, and there will be times they are used and times I will ask you to put them away.

ACADEMIC HONESTY: Enough said. I thank you in advance for being honest in everything you do including doing your own work and following directions for quizzes and tests.

FLEX TIME: I have a no 0 (zero) policy. Failure to complete an assignment will result in an "I" for that assignment, which for you means "Invitation" to Flex Time.

ASSIGNMENTS AND TESTS

Class and homework assignments reinforce oral work and daily concepts. **All assignments must be turned in on time to receive full credit.** Classwork and homework will receive an **All or Nothing** grade. This means skipping a question will result in a zero on the assignment.

LATE WORK: Any work that is not completed on time will receive a grade of no higher than 50%. You will receive full credit if you miss an assignment due to absence, but make it up in the allotted time-frame.

MAKE-UP WORK: Points are given every day. **Absences could forfeit points.** For **excused absences** only, you have as many days as you were absent to hand in your make-up work or by the next Flex session. You have 1 week to make sure your absences are cleared to receive credit. Check **ONLINE** once a week to insure your grade is accurate. **Tests/Quizzes:** It is your responsibility to see that missed tests and quizzes are made up.

ABSENT: To get caught up you must:

- 1) Check the website for homework and announcements
- 2) Print out handouts/assignments from the website
- 3) Clarify with classmate and/or teacher (after class/school)
- 4) Complete and turn work in according to policy
- 5) Make up necessary quizzes/tests during Flex-Time

ATTENDANCE AND CITIZENSHIP

Attendance is paramount in Latinos In Action. You have **ONE week** to clear attendance concerns from the date absent. After that, the mark stays. **When we start going to elementary schools on the bus, you will be tardy if you aren't on the bus when the bell rings.** You may make up a missed tutoring day only if you had an excused absence or excused tardy (if you missed the bus). Timpanogos High School's Attendance Policy is as outlined:

ATTENDANCE: Students will be required to serve a 50 minute ARC for the 5th absence and each subsequent absence (E or X) beyond that.

UNEXCUSED ABSENCE: Teachers are not required to allow students to make up classwork missed from an unexcused absence.

TARDIES: If you are tardy please sign the log when you arrive. This helps to make sure that if I initially mark you absent, I remember to change it.

GRADING

Timpanogos High School's grading policy is as follows:

94-100% = A	84-86 = B	74-76 = C	64-66 = D
90-93 = A-	80-83 = B-	70-73 = C-	60-63 = D-
87-89 = B+	77-79 = C+	67-69 = D+	0-59 = F

GRADING CATEGORIES

1. Reflective Journal: 25%
2. Class Participation: 15%
3. In-class assignments: 35%
4. Service Hours: 25%

Parental Permission: Movies/videos, documentaries and video clips are part of the program curriculum. By signing below parents give permission for their students to view those that may be rated PG or PG-13.

Family Education Rights & Privacy Act (FERPA): Ongoing critical evaluation by peers, which may include the exchanging of papers, will be used to enhance the educational process. Ultimately, the final assessment is the job of the teacher. Student privacy will be respected when providing class grade and other confidential information.

STUDENT/PARENT AGREEMENT

I have read and understand the disclosure document. I agree to abide by the policies and procedures of this class. I also agree to take full responsibility of my conduct, academic success and the consequences thereof.

As a means of documentation/preparation for assignments throughout the year and for my future career I may need to ask for student work, videotape or photograph classroom activities. Your child may be involved in this and I need your consent. Please select the appropriate preferences below and sign, thus allowing me to make accommodations as necessary. I appreciate your help. Please contact me at the school by phone or by email if you have any questions.

<input type="checkbox"/>	I consent to my child being videotaped and photographed, and using his/her work (anonymously) in the classroom. (If you check this box, do not check any of the following.)
<input type="checkbox"/>	I consent to my child being only videotaped in the classroom.
<input type="checkbox"/>	I consent to my child being only photographed in the classroom.
<input type="checkbox"/>	I consent to only the use of my child's student work (anonymously) in the classroom.
<input type="checkbox"/>	I do not consent to my child being videotaped or photographed, or using student work in the classroom.

Student Name (printed) _____ **Class** _____ **Period** _____

Student Signature _____ **Date** _____

Parent Name (printed) _____

Parent Signature _____ **Date** _____

Please sign and return to Mr. Scoville the next class period. (10 pts.)

(Si usted necesita que este document esté en español, pídamelo y yo estaré feliz de dárselo.)